

Meeting Notice

Board of Private Investigator Examiners

July 21, 2008

10:00am

Division of Professional Registration

3605 Missouri Blvd.

Jefferson City, MO 65109

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P.O. Box 1335, Jefferson City, MO 65102 or by calling 573/522-7744 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

#7

Except to the extent disclosure is otherwise required by law, Board of Private Investigator Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7), RSMo.

#8

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

#9

Agenda follows

Tentative Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
JULY 21, 2008 10:00AM
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO

OPEN MEETING

10:00am Call to Order	Pam Goose Executive Director
Roll Call	Pam Goose
Introductions	Pam Goose
Overview of Role of Board Members	David Barrett Sr. Legal Counsel
Overview of Rulemaking Process	Connie Clarkston Director of Budget & Legislation
Discussion Related to Proposed Plan of Action	Pam Goose
Review of Proposed Rules • Chapter 1 20 CSR 2234-1.010 Definitions 20 CSR 2234-1.020 General Organization 20 CSR 2234-1.030 Policy for Release of Public Records 20 CSR 2232-1.040 Complaint Handling and Disposition 20 CSR 2234-1.050 Fees • Chapter 2 20 CSR 2234-2.010 Application for Licensure – PI 20 CSR 2234-2.020 Private Investigator Name and Address Change 20 CSR 2234-2.030 Replacement of Annual Registration License 20 CSR 2234-2.040 Licensure Renewal – Private Investigator • Chapter 3 20 CSR 2234-3.010 Application for Licensure – PI Agency 20 CSR 2234-3.020 Private Investigator Agency Employee 20 CSR 2234-3.030 PI Agency-Change of Name, Ownership or Location 20 CSR 2234-3.040 Licensure Renewal – PI Agency • Chapter 4 20 CSR 2234-4.010 Private Investigator Trainer 20 CSR 2234-4.020 Licensure Renewal – PI Trainer	Pam Goose
Set Next Meeting Date	

MISSOURI BOARD OF PRIVATE INVESTIGATOR EXAMINERS
DIVISION OF PROFESSIONAL REGISTRATION
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109

July 21, 2008

Open Minutes

The open session of the Missouri Board of Private Investigator Examiners was called to order by Ms. Goose, Executive Director at 10:05am at the Division of Professional Registration, 3505 Missouri Boulevard, Jefferson City, MO 65109.

Ms. Goose welcomed the new board members. Mr. Broeker thanked the new board members, Ms. Goose, Mr. Barrett, Ms. Clarkston, and staff for all their hard work.

Members Present:

Douglas Mitchell
Dwight McNiel
Francis "Chris" Rey

Members Absent:

Kenneth McGhee

Division Staff Present:

David Broeker, Division Director
Pamela Goose, Executive Director
David Barrett, Division Legal Counsel
Rhonda Robinett-Fogle, Administrative Assistant
Roxy Brockman, Licensure Tech I
Connie Clarkston, Director Budget and Legislation
Jeana Goose, Budget Analyst I
Darcie Rehagen, Administrative Office Assistant

Visitors Present:

Josh Restivo, Access Forensics

Approval of Open Minutes:

No open minutes to approve at this meeting.

Overview of Role of Board Members:

Mr. Barrett explained his duties, background, and informed the board members of their role as board members. Mr. Barrett explained the sunshine law in detail. Mr. Barrett spoke about confidential information regarding closed meetings. Mr. Barrett stated that it is an honor and privilege to work with the members as a new board.

Overview of Rulemaking Process:

Ms. Clarkston gave an overview of her background and duties. Ms. Clarkston explained the rule making process in detail. Ms. Clarkston also provided a rule promulgation handout for the board member's review. (See Attached)

Discussion Related to Proposed Plan of Action:

Ms. Groose gave an overview of her background and duties. Ms. Groose discussed the board's proposed plan of action.

Mr. McNiel asked what can be done to promote knowledge of this board and the rule making process to the individuals that will be impacted by it. Ms. Groose stated that the board could take care of a lot of the comments on the proposed rules upfront by sending postcards to the people on the database that says go the Board of Private Investigator Examiners website to review the proposed rules.

Mr. McNiel asked if the board has copies of the rules from the other states that license private investigators to use as a guideline to follow. Ms. Clarkston stated that she does have copies that the board can review. Ms. Clarkston explained that the rules must fit within the statutes. Ms. Clarkston hopes that the rules will be in play and the licensing process will begin by May 2009. Ms. Clarkston explained the comment period process and how comments are addressed.

Review of Proposed Rules:

- **Chapter 1**
 - 20 CSR 2234-1.010 Definitions
 - 20 CSR 2234-1.020 General Organization
 - 20 CSR 2234-1.030 Policy for Release of Public Records
 - 20 CSR 2232-1.040 Complaint Handling and Disposition
 - 20 CSR 2234-1.050 Fees
- **Chapter 2**
 - 20 CSR 2234-2.010 Application for Licensure – PI
 - 20 CSR 2234-2.020 Private Investigator Name and Address Change
 - 20 CSR 2234-2.030 Replacement of Annual Registration License
 - 20 CSR 2234-2.040 Licensure Renewal – Private Investigator
- **Chapter 3**
 - 20 CSR 2234-3.010 Application for Licensure – PI Agency
 - 20 CSR 2234-3.020 Private Investigator Agency Employee
 - 20 CSR 2234-3.030 PI Agency-Change of Name, Ownership or Location
 - 20 CSR 2234-3.040 Licensure Renewal – PI Agency
- **Chapter 4**
 - 20 CSR 2234-4.010 Private Investigator Trainer
 - 20 CSR 2234-4.020 Licensure Renewal – PI Trainer

The board members reviewed and made revisions to the proposed rules. The proposed rules that were reviewed are attached.

Set Next Meeting Date:

August 4, 2008 – Professional Registration

August 25, 2008 – Professional Registration

Executive Director Signature

Date Approved by Board