OPEN MEETING MINUTES
State Board of Podiatric Medicine
Conference Call

November 1, 2002 – 5:30 p.m.
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, Missouri

The conference call meeting of the Missouri State Board of Podiatric Medicine was called to order by Terrence Klamet, DPM, President at 5:30 p.m. on Friday, November 1, 2002 at the Division of Professional Registration, 3605 Missouri Boulevard, Suite 370, Jefferson City, Missouri.

Roll Call
Terrence Klamet, DPM, President, took roll call, and all members of the State Board of Podiatric Medicine were present.

Board Members Present
Terrence Klamet, DPM, President
Lorene Van Dam, DPM, Vice-President
Donald Clark, DPM, Member
Marjorie Hughes, Public Member

Staff Present
Patricia Handly, Executive Director
Becky Dunn, Division of Professional Registration
Pamela Schnieders, Clerk IV
Elena Vega, Assistant Attorney General

Approval of Agenda
Motion was made by Marjorie Hughes and seconded by Dr. Van Dam to approve the open agenda as submitted. Motion carried unanimously with all members participating.

Approval of Minutes

- **July 10, 2002 Open Mail Ballot Meeting Minutes**
  Motion was made by Dr. Clark and seconded by Marjorie Hughes to approve the July 10, 2002 open mail ballot meeting minutes as submitted. Motion carried unanimously with all members participating.

- **July 23, 2002 Open Conference Call Meeting Minutes**
  Motion was made by Dr. Clark and seconded by Marjorie Hughes to approve the July 23, 2002 open conference call meeting minutes as submitted. Motion carried unanimously with all members participating.

- **<u>July 26, 2002 Open Mail Ballot Meeting Minutes</u>**
  Motion was made by Dr. Clark and seconded by Marjorie Hughes to approve the July 26, 2002 open mail ballot meeting minutes as submitted. Motion carried unanimously with all members participating.

- **<u>September 4, 2002 Open Mail Ballot Meeting Minutes</u>**
  Motion was made by Dr. Clark and seconded by Marjorie Hughes to approve the September 4, 2002 open mail ballot meeting minutes as submitted. Motion carried unanimously with all members participating.

Executive Director's Report
Patricia Handly reported on the FY2002 Monthly Fund Balance Sheet. The total revenue received for FY2002 was $85,151.81. The FY2002 Ending Fund Balance was $114,998.34.
Patricia Handly announced that Linda Stephens, Licensure Technician II, has accepted a position within the Division of Professional Registration effective November 1, 2002. The board will be doing interviews to fill that position in the near future.
Dr. Klamet announced that Becky Dunn has been selected by the board to replace Patricia Handly who has announced her retirement as Executive Director effective January 31, 2003.
A plaque has been purchased commemorating Dr. Laurel Bondi's years of services dedicated to the State Board of Podiatric Medicine. Dr. Bondi was unable to attend this meeting. The board agreed to present the plaque to Dr. Bondi at a later meeting.
The executive director was directed to begin preparing articles for a newsletter. If the board members have articles of interest they are to contact the board office.

Fee Increase
Patricia Handly presented the board with a projection of the board's revenue, expenditures and fund balance for FY2003 through FY2007 for an increase in Biennial Renewal Fee for $330, for $350 and for $400. A motion was made by Dr. Van Dam and seconded by Marjorie Hughes to propose an amendment to 4 CSR 230-2.070 Fee, to increase the Biennial Renewal Fee to $350 and the Application Processing Fee to $250. Motion carried unanimously with all members participating.

Legislation for 2002
The board discussed how long a doctor of podiatric medicine is to maintain records for patients. The State Board of Healing Arts had legislation passed last year relative to this matter. Other health care boards within the Division of Professional Registration are considering such a proposal for this legislative session. A motion was made by Dr. Clark and seconded by Dr. Van Dam to cooperate with the Division in the pursuit of this language during the next legislative session. Motion carried unanimously with all members participating.

Dr. Klamet advised the board of language in the Missouri Dental Board statute where only dentists are allowed to own and operate dental practices. The executive director was directed to mail a copy of Chapter 332.071 RSMo for members of the board to review.

Missouri Task Force on Misuse, Abuse and Diversion of Prescription Drugs
The board reviewed the minutes of the August 13, 2002 Missouri Task Force on Misuse, Abuse and Diversion of Prescription Drugs meeting. The next meeting of the task force is scheduled for November 19, 2002 to be held at the Division of Professional Registration.

Federation of Podiatric Medical Boards
Terrence Klamet reported the Federation of Podiatric Medical Boards Delegates Meeting is scheduled for December 7, 2002 in Savannah, Georgia. The 2003 Annual Meeting of the Federation is scheduled for April 10-12, 2003 in Chicago, Illinois.

Board Member Orientation
Dr. Klamet and Dr. Van Dam reported on Board Member Orientation that was held September 26-27, 2002 in Jefferson City, Missouri at the Capitol Plaza Hotel.

Future Board Meeting Dates and Locations
The next meeting of the board is scheduled for March 15, 2003, at the Division of Professional Registration, in Jefferson City, Missouri. The board voted to schedule future board meetings as follows:
July 12, 2003 – Lake Ozark/Branson
November 8, 2003 – Division of Professional Registration, Jefferson City

Closed Meeting
Motion was made by Dr. Van Dam and seconded by Dr. Clark to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed under Section 610.021 (1), (3), (5) and (14), RSMo., and 620.010.14 (7) RSMo., for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant; for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; for deliberation on discipline conducted and votes taken after a hearing; for discussing hiring, firing, disciplining or promoting an employee of this agency; for discussing nonjudicial mental or physical health proceedings of specific licensees concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment; and for reviewing and approving the closed minutes of previous meetings.

Adjournment
A motion was made by Dr. Clark and seconded by Marjorie Hughes to adjourn. Motion carried unanimously with all members participating. The meeting adjourned at 7:15 p.m. on Friday, November 1, 2002.

Executive Director: ___________________________

Approved by the Board on: ____________________